

SAMPLE

NOTICE TO LANDLORD OF TERMINATION OF MONTH-TO-MONTH TENANCY

To: _____ (Date) _____
(Landlord)

Re: _____
(Address of rental unit)

(City, State)

You are notified that I am terminating my tenancy effective on the rental due date at least 30 days from the date you receive this notice. I will move out by the _____ day of _____, 20__.

Please send my security deposit of \$ _____, or an explanation of how it was used, to my new address:

(Tenant's Name)

(Tenant's New Address)

(City, State)

I understand that the law requires that my deposit be returned or accounted for within 14 days of the termination of my tenancy and the day I move.

Signed: _____
(Tenant)

Tenant's Record of Service

Instructions: Serve a copy of this notice on the landlord. Immediately fill out this section to describe how service was accomplished. Complete all statements that apply. Keep the completed original.

Landlord acknowledges receipt of this notice on _____.
(Date) (Landlord/Property Manager's Signature)

This notice was personally served on _____ by the undersigned on _____.
(Name) (Date)

I attempted to make personal service on the landlord. I knocked on the door, but no one answered. I believed the landlord was absent, so I securely affixed the notice to the entry door of the premises.

This was done on the _____ day of _____, 20__ at _____ a.m./p.m.

I mailed a copy of this notice to landlord's address at _____,
on the _____ day of _____, 20__. (Address)

Landlord was served by registered or certified mail. (I have retained the receipt.)

Date: _____ Signature: _____ Print Name: _____

Keep a copy of this notice.